



INSIGHT BUSINESS SERVICES L.L.C

Office 813, B2B Tower, Marasi Drive, Business Bay Dubai, the UAE
License № 1087970
T: +971 521 25 8037
E: office@in-sight.ae
W: insight-dubai.ae

PUBLIC OFFER AGREEMENT

Dubai, United Arab Emirates

Effective Date: 29 September 2025

PREAMBLE

This Public Offer Agreement (the “Offer”) is published on the official website of **INSIGHT BUSINESS SERVICES L.L.C.** at <https://insight-dubai.ae> and constitutes an open offer to an unlimited number of persons to enter into a legally binding service agreement under the terms and conditions set forth herein.

By accepting this Offer, any individual or legal entity (the “Client”) confirms that they have read, understood, and unconditionally agree to all provisions of this Agreement, which shall have full legal force under the laws of the Emirate of Dubai and the applicable federal laws of the United Arab Emirates.

1. GENERAL PROVISIONS

1.1 This document constitutes a public offer (“Offer”) by INSIGHT BUSINESS SERVICES L.L.C., a company duly registered under the laws of the United Arab Emirates, located at Office 813, B2B Tower, Marasi Drive, Business Bay, Dubai, United Arab Emirates, Registration Number: 177689 (hereinafter referred to as the “Executor”), addressed to any natural or legal person (hereinafter referred to as the “Client”) for the conclusion of a service agreement on the terms set forth herein.

1.2 The Offer, its annexes, and any subsequent Commercial Proposal or Invoice constitute an integral and inseparable part of this Agreement.

1.3 By accepting this Offer, the Client confirms that they have reviewed, understood, and unconditionally agreed to all terms herein.

1.4 The Offer becomes effective upon its publication on the Executor’s official website and remains valid until revoked or replaced.



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2. DEFINITIONS

For the purposes of this Offer, the following definitions shall apply:

Offer – this document, as published on <https://insight-dubai.ae>, including all annexes, appendices, and amendments.

Acceptance of the Offer – full or partial payment for Services, or any other written or electronic confirmation of the Commercial Proposal by the Client.

Agreement – the service agreement concluded between the Executor and the Client upon Acceptance of the Offer.

Date of Conclusion – the date on which the Offer is accepted by the Client.

Parties – collectively, the Executor and the Client.

Executor – INSIGHT BUSINESS SERVICES L.L.C., the service provider under this Offer.

Interested Party – any person or entity requesting a Commercial Proposal from the Executor.

Client – the natural or legal person accepting the Offer.

Services – professional consulting, legal, accounting, and administrative services rendered by the Executor, as listed in Annex 1 and/or specified in a Commercial Proposal.

Commercial Proposal – a document provided by the Executor to the Client specifying the scope, cost, and timeline of the Services.

Invoice – a document containing payment details and issued by the Executor to the Client.

Acceptance Certificate – a document confirming completion and delivery of the Services.

Website – the official online platform of the Executor at <https://insight-dubai.ae>.

Applicable Sanctions – any sanctions, prohibitions, or restrictions imposed by the relevant legislation.

Applicable Law – the laws of the Emirate of Dubai and the applicable federal laws of the United Arab Emirates.



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Confidential Information – any information obtained or developed by either Party during the performance of this Agreement that is not public knowledge.

3. SUBJECT OF THE AGREEMENT

3.1 The Executor agrees to render the Services specified in the Commercial Proposal, and the Client agrees to accept and pay for them in accordance with the terms of this Offer.

3.2 The Executor may engage third-party specialists, consultants, subcontractors, or agents for the execution of Services without prior approval from the Client.

3.3 The Executor provides professional consulting and administrative support on a best-effort basis and does not guarantee the issuance of any specific government approvals, licenses, or decisions by regulatory or financial authorities.

4. ACCEPTANCE OF THE OFFER

4.1 When an Interested Party contacts the Executor for information regarding cost, procedure, or deadlines for certain Services, the Executor shall provide a Commercial Proposal and an Invoice via email or messenger.

4.2 The final cost and scope of Services are determined by the Executor and specified in the Commercial Proposal and Invoice.

4.3 The Client's payment of the Invoice or written confirmation of the Commercial Proposal constitutes full acceptance of this Offer.

4.4 Acceptance by electronic means (email, messenger, online payment, or equivalent) shall be legally valid and enforceable under Federal Decree-Law No. 46 of 2021 on Electronic Transactions and Trust Services.

4.5 Upon Acceptance, this Offer becomes a legally binding Agreement between the Parties.

4.6 The Agreement is concluded through full, unconditional Acceptance without any conditions, exceptions, or reservations.



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4.7 Services are provided within the timeframe specified in the Commercial Proposal, subject to full payment of the cost and submission of necessary documents by the Client.

4.8 The Executor undertakes to commence the provision of Services no later than three (3) working days after receipt of payment and required documentation.

4.9 The Executor reserves the right to postpone commencement for up to one (1) month, with prior notice to the Client.

4.10 The Executor may extend the Service delivery deadline due to governmental delays, administrative requirements, or other reasonable causes, notifying the Client accordingly.

4.11 The Executor has the right to request information or documents necessary for service delivery. The Client agrees to provide such materials promptly.

4.12 The Executor has the right to suspend the provision of Services in case of the Client's failure to comply with documentation or payment requirements.

4.13 The place of service provision shall be the territory of the United Arab Emirates.

5. COST OF SERVICES, INVOICES, AND PAYMENTS

5.1 The indicative prices for Services are listed in Annex 1 and are provided for informational purposes. The final cost depends on the actual scope and complexity of Services and is defined in the Commercial Proposal and Invoice.

5.2 The cost of Services includes all taxes, mandatory payments, and government fees unless otherwise specified in the Commercial Proposal.

5.3 The Executor may adjust the cost unilaterally if government fees, taxes, or other administrative costs change within the UAE.

5.4 The Invoice shall be issued electronically and contain concise information about the Services provided.

5.5 The payment schedule is determined by mutual agreement with the Client and reflected in the Commercial Proposal.



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5.6 The Client shall pay for Services by bank transfer to the Executor's account, online acquiring via payment link, or cash payment directly to the Executor.

5.7 Payment must be made within five (5) working days from the date of receipt of the Invoice.

5.8 Late payment shall incur an interest charge of 0.05% per calendar day on the overdue amount.

5.9 If the Client fails to pay within the prescribed term, the Executor reserves the right to issue a revised Commercial Proposal and Invoice, rendering the previous one null and void.

6. ACCEPTANCE CERTIFICATE

6.1 Upon completion of the Services, the Executor may issue an Acceptance Certificate confirming the scope and quality of the Services rendered.

6.2 The Acceptance Certificate shall be sent to the Client electronically via email. The Client must review, sign, and return the Certificate within five (5) working days from the date of receipt.

6.3 Any objections regarding the scope or quality of the Services must be submitted by the Client in writing within the same period. Failure to provide such objections shall constitute full acceptance of the Services as properly rendered.

6.4 The signed Acceptance Certificate shall serve as conclusive evidence that the Executor has duly fulfilled its obligations under this Agreement.

7. CLIENT'S OBLIGATIONS AND WARRANTIES

7.1 The Client represents and warrants that they possess the requisite legal capacity and authority to enter into this Agreement and to perform all obligations hereunder.

7.2 The Client affirms that all funds used for payment are derived from legitimate sources and comply with Federal Decree-Law No. 20 of 2018 (Anti-Money Laundering and Combating the Financing of Terrorism).

7.3 The Client shall promptly provide all information, documentation, and data requested by the Executor for the proper performance of Services.

7.4 The Client shall bear full responsibility for the accuracy, authenticity, and completeness of all documents and information provided.



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7.5 The Client confirms that neither they nor their affiliates are subject to any Applicable Sanctions and undertake to immediately notify the Executor if such status changes.

7.6 The Client agrees not to solicit, recruit, or attempt to employ any employee, contractor, or consultant of the Executor during the term of the Agreement and for twelve (12) months thereafter.

8. EXECUTOR'S RIGHTS AND LIMITATIONS

8.1 The Executor shall perform the Services with due professional skill and diligence but on a best-effort basis and without guaranteeing any specific result, approval, or decision by governmental or financial institutions.

8.2 The Executor shall not be liable for delays caused by governmental agencies, banks, courier services, or the Client's inaction.

8.3 The Executor reserves the right to suspend or terminate Services if the Client fails to provide necessary documents or payments in a timely manner.

8.4 The Executor's total liability under this Agreement shall in no event exceed the total amount paid by the Client for the specific Service giving rise to the claim.

8.5 The Executor shall not be liable for indirect, consequential, or reputational losses, including loss of profit, opportunity, or anticipated savings.

9. DURATION, AMENDMENTS, AND TERMINATION

9.1 This Offer becomes effective as of the "Effective Date" stated herein and remains valid until withdrawn or replaced by the Executor.

9.2 The Executor may at any time amend or supplement this Offer. Amendments shall take effect upon publication on the Website unless a different date is specified.

9.3 Withdrawal of the Offer is effected by removing it from the Website or marking it as invalid.

9.4 The Client acknowledges that any amendments to this Offer automatically apply to existing Agreements.



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9.5 In case of disagreement with such amendments, the Client may terminate the Agreement by notifying the Executor in writing.

9.6 The Agreement remains effective for the period specified in the Commercial Proposal or until terminated under the provisions of this section.

9.7 Either Party may terminate this Agreement unilaterally by giving at least three (3) working days' written notice via email.

9.8 Upon termination by the Client, the Executor shall retain a 10% cancellation fee of the total Service cost, plus any incurred expenses supported by documentary evidence.

9.9 Upon termination by the Executor, any prepaid amounts shall be refunded to the Client, less actual expenses, within five (5) working days of the Client's written request.

9.10 The Executor may immediately terminate the Agreement if it becomes aware that the Client, or any person associated therewith, is or becomes subject to Applicable Sanctions.

10. LIABILITY

10.1 The Parties shall be liable for any breach of obligations under this Agreement in accordance with its terms and the applicable laws of the United Arab Emirates.

10.2 The Executor shall not be held responsible for delays or failure in performance arising from causes beyond its reasonable control, including force majeure circumstances such as natural disasters, strikes, war, terrorism, or governmental actions.

10.3 In all cases, the Executor's aggregate liability shall not exceed the amount actually paid by the Client for the relevant Services.

10.4 The Client shall indemnify and hold harmless the Executor, its employees, and agents from any losses or claims arising from misuse of the Services or provision of false or incomplete information.

11. CONFIDENTIALITY AND COMMUNICATION



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11.1 Both Parties shall maintain the confidentiality of all non-public information obtained during the course of cooperation and shall not disclose it to any third party without prior written consent, except as required by law.

11.2 The Executor may involve third parties in service delivery, provided such parties are bound by confidentiality obligations.

11.3 All official communication between the Parties shall be in writing and conducted via email or authorized messengers.

11.4 Scanned copies of signed documents exchanged electronically shall have full legal force equivalent to originals.

11.5 Either Party may request physical copies of documents to be mailed to a specified address, with delivery costs borne by the requesting Party.

12. INTELLECTUAL PROPERTY

12.1 All materials, reports, templates, analyses, or documents created by the Executor in the course of providing Services remain its exclusive intellectual property.

12.2 The Client is granted a limited, non-transferable, non-exclusive license to use such materials solely for internal business purposes.

12.3 The Client shall not copy, distribute, or disclose such materials to third parties without prior written consent from the Executor.

13. GOVERNING LAW AND DISPUTE RESOLUTION

13.1 This Agreement shall be governed by and construed in accordance with the laws of the Emirate of Dubai and the applicable federal laws of the United Arab Emirates.

13.2 The Parties shall seek to resolve all disputes through negotiation. Claims must be submitted within seven (7) working days from discovery of the breach, and responses must be provided within ten (10) working days.



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13.3 If a dispute cannot be resolved amicably within thirty (30) days, it shall be submitted to the competent courts of the Emirate of Dubai (mainland courts).

14. MISCELLANEOUS

14.1 The English version of this Offer prevails over any translation.

14.2 If any provision of this Agreement is held invalid, the remaining provisions shall remain in full force and effect.

14.3 The Parties agree that updates to the Executor's details published on the official Website constitute valid notice to the Client.

15. EXECUTOR DETAILS

Name: INSIGHT BUSINESS SERVICES L.L.C.

Address: Office 813, B2B Tower, Marasi Drive, Business Bay, Dubai, UAE

P.O. Box: 390154

Registration Number: 177689

Email:

- office@in-sight.ae (general and contract inquiries)
- business@in-sight.ae (billing and refund matters)



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ANNEX 1 — LIST OF SERVICES AND APPROXIMATE COSTS

This Annex forms an integral part of the Public Offer Agreement and outlines the types of Services provided by INSIGHT BUSINESS SERVICES L.L.C.

Prices are indicative and may vary depending on scope and government fees.

<i>Type of service</i>	<i>Approximate price</i>
1. Company registration service packages	
LIGHT (Free Zone) Opening of the Free Zone company Includes: <ul style="list-style-type: none"> • License • Memorandum of Association • Unit Lease Agreement • Certificate of Formation 	From 9,875 AED
STANDART (Free Zone) Opening of the Free Zone company Includes: <ul style="list-style-type: none"> • License • Memorandum of Association • Unit Lease Agreement • Certificate of Formation • Registration of a company with the Ministry of Human Resources & Emiratisation (Establishment card) • Residence Visa and Emirates ID for investor 	From 17,115 AED
MAXIMUM (Free Zone) Opening of the Free Zone company	From 32,115 AED



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Includes:

- License
- Memorandum of Association
- Unit Lease Agreement
- Certificate of Formation
- Registration of a company with the Ministry of Human Resources & Emiratisation (Establishment card)
- 1 Residence Visa and Emirates ID for investor
- Corporate Bank Account

MAXIMUM PRO (Free Zone)

From 38,115
AED

Opening of the Free Zone company

Includes:

- License
- Memorandum of Association
- Unit Lease Agreement
- Certificate of Formation
- Registration of a company with the Ministry of Human Resources & Emiratisation (Establishment card)
- 1 Residence Visa and Emirates ID for investor
- Corporate Bank Account
- Personal Bank Account

LIGHT (Mainland)

From 16,000
AED

Opening of the Mainland company

Includes:

- License
- Memorandum of Association
- Certificate of Formation

STANDART (Mainland)

From 23,340
AED

Opening of the Mainland company

Includes:

- License



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<ul style="list-style-type: none"> • Memorandum of Association • Certificate of Formation • Registration of a company with the Ministry of Human Resources & Emiratisation (Establishment card) • 1 resident visa and Emirates ID for investor 	
<p>MAXIMUM (Mainland)</p> <p>Establishment of the Mainland company</p> <p>Includes:</p> <ul style="list-style-type: none"> • License • Memorandum of Association • Certificate of Formation • Registration of a company with the Ministry of Human Resources & Emiratisation (Establishment card) • 1 resident visa and Emirates ID for investor • Corporate bank account 	<p>From 38,340 AED</p>
<p>MAXIMUM PRO (Mainland)</p> <p>Establishment of the Mainland company</p> <p>Includes:</p> <ul style="list-style-type: none"> • License • Memorandum of Association • Certificate of Formation • Registration of a company with the Ministry of Human Resources & Emiratisation (Establishment card) • 1 resident visa and Emirates ID for investor • Corporate bank account • Personal bank account 	<p>From 44,340 AED</p>

2. Bookkeeping packages

<p>ELEMENTARY</p> <ul style="list-style-type: none"> • Accounting and tax records based on the primary documentation provided by the Client: bookkeeping in 	<p>Up 10 transactions - From 1,000 AED per month</p>
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accounting software (Invoices, Tax Invoices, Proforma (Quotation) Invoices, Invoices Received, Additional Expenses, Credit Notes) on a regular basis;

- Control and verification of primary documentation;
- Preparation of financial statements – Statement of Financial Position, Profit and Loss
- Statement, Cash Flow Statement – annually;
- Preparation and submission of Corporate Tax returns for the reporting period;
- Preparation and submission of VAT returns;
- Preparation of financial reports for submission to the bank – upon request;
- Communication with tax authorities;
- Consulting on reporting, accounting, and taxation matters in the UAE – with a Russian-speaking accounting specialist in an online format, up to 1 hour per month;
- Payroll calculation and other payments for up to 5 employees, including preparation of payroll sheets and payment registers (monthly).

Up 20
 transactions -
 From 1,500 AED
 per month

Up 40
 transactions -
 From 2,000 AED
 per month

«MINIMUM»

- Accounting and tax records based on the primary documentation provided by the Client: bookkeeping in accounting software (Invoices, Tax Invoices, Proforma (Quotation) Invoices, Invoices Received, Additional Expenses, Credit Notes) on a regular basis;
- Control and verification of primary documentation;
- Preparation of financial statements – Statement of Financial Position, Profit and Loss Statement, Cash Flow Statement – annually;
- Preparation and submission of Corporate Tax returns for the reporting period;
- Preparation and submission of VAT returns;
- Preparation of financial reports for submission to the bank – upon request;
- Communication with tax authorities;

Up 60
 transactions -
 From 3,500 AED
 per month

Up 80
 transactions -
 From 4,000 AED
 per month

Up 100
 transactions -
 From 4,500 AED
 per month



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- Consulting on reporting, accounting, and taxation matters in the UAE – with a Russian-speaking accounting specialist in an online format, up to 1 hour per month;
- Legal Services - consulting on UAE legislation and preparation of legal documents, up to 1 hour per month;
- Payroll calculation and other payments for up to 10 employees, including preparation of payroll sheets and payment registers (monthly).

«STANDARD»

- Accounting and tax records based on the primary documentation provided by the Client: bookkeeping in accounting software (Invoices, Tax Invoices, Proforma (Quotation) Invoices, Invoices Received, Additional Expenses, Credit Notes) on a regular basis;
- Control and verification of primary documentation;
- Preparation of financial statements – Statement of Financial Position, Profit and Loss Statement, Cash Flow Statement – annually;
- Preparation and submission of Corporate Tax returns for the reporting period;
- Preparation and submission of VAT returns;
- Preparation of financial reports for submission to the bank – upon request;
- Communication with tax authorities;
- Consulting on reporting, accounting, and taxation matters in the UAE – with a
- Russian-speaking accounting specialist in an online format, up to 1 hour per month;
- Legal Services - consulting on UAE legislation and preparation of legal documents, up to 2 hours per month;
- Payroll calculation and other payments for up to 20 employees, including preparation of payroll sheets and payment registers (monthly).

Up 120
 transactions -
 From 5,500 AED
 per month

Up 140
 transactions -
 From 6,000 AED
 per month

Up 160
 transactions -
 From 6,500 AED
 per month



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3. Resident visas

Investor visa (Mainland company)	From 6,340 AED
Employee visa (Mainland company)	From 8,240 AED
Investor visa (Free Zone company)	From 6,640 AED
Employee visa (Free Zone company)	From 8,140 AED
Golden visa	From 15,540 AED
Freelance visa	From 15,800 AED
Family visa for children / spouses / relatives	From 5,600 AED
Visa cancellation	From 1,000 AED
Medical test	450 AED
Biometric data collection (fingerprints)	390 AED
VIP service (fingerprints)	1,000 AED
Visa status change (Mainland company)	676 AED
Visa status change (Free Zone company)	From 1,600 AED

4. Opening of bank accounts

Opening a corporate bank account	From 15,000 AED
Opening a personal bank account	From 6,000 AED
Opening a corporate account on Binance*	From 1,500 AED
* Possible only if there are employed employees in the company	

5. Documents



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Certification of documents in the Consulate	From 700 AED
Certification of documents in the Ministry of Foreign Affairs UAE (personal docs)	400 AED
Certification of documents in the Ministry of Foreign Affairs (corporate docs)	2,500 AED
Power of attorney (from person)	From 2,000 AED
Power of attorney (from legal entities)	From 2,700 AED
Translation of the document	From 350 AED for 1 page
Authentication of an copy of the document	From 450 AED for 1 page

6. Offices

Virtual office	6,000 AED
Assistance in registration of a legal address	0,5% annual price

7. Separate company registration services and license services

Registration of a Mainland company with the Immigration Service (E-signature card)	2,000 AED
Registration of a Mainland company with the Ministry of Human Resources & Emiratization (Establishment card)	1,500 AED
Renewal of the Mainland license	From 15,000 AED
Amendments to the license and MOA of the Mainland Company	From 4,000 AED
Liquidation of the Mainland company	From 8,000 AED
Registration of a Free Zone company with the Ministry of Human Resources & Emiratization (Establishment card)	From 1,500 AED



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Renewal of the Free Zone license	From 9,875 AED
Amendments to the license and MOA of the Free Zone Company	From 3,500 AED
Liquidation of the company in the Free Zone	From 6,000 AED
Obtaining additional approvals from government agencies for activities that require such permits	From 2,000 AED

8. Separate accounting services

TRN Registration	From 1,500 AED
Corporate Tax Registration	From 1,000 AED
Registration/de-registration of excise tax	From 2,500 AED
Registration of excisable goods with the Federal Tax Service	From 5,000 AED
Preparation of tax reports * * Preparation of reports based on the documents received from the Client. Checking the availability and correctness of the documents is not included in the price	From 1,500 AED
Preparation of accounting statements * * Preparation of reports based on the documents received from the Client. Checking the availability and correctness of the documents is not included in the price	From 5,000 AED
Formation of tax groups	From 1,000 AED
Consultation on tax optimization	From 2,000 AED
Audit report	From 3,000 AED
Confirmation of economic presence (Economic Substance)	From 3,000 AED
Restoration of company accounting	From 1,000 AED

9. Legal services



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Full legal support		Depending on the set of services
Comprehensive legal support on a regular basis		
Consultation	On the legal issues of the establishment and conduct of business in the UAE	Oral consultations: From 2,000 AED
	On specific issues in various branches of law	Written conclusions: from 1,000 AED
Legal audit	Verification of the company's activities and transactions for compliance with local legislation	From 1,500 AED
	Verification of counterparties	From 1,000 AED
	Identification and legal analysis of potential risks when buying an existing business in the UAE and concluding transactions (accounting analysis is not included in this analysis)	From 2,000 AED
Transaction support	Conducting negotiations with counterparties	From 4,000 AED per meeting from 2 hours
	Preparation of commercial contracts, memoranda of understanding and their completion in accordance with the needs of the client	From 1,500 AED
	Registration and support of purchase and sale transactions, etc. (including cross-border)	From 2,500 AED per hour
Dispute resolution and enforcement proceedings	Dispute resolution and enforcement proceedings	From 1,500 AED per hour
	Building a dispute resolution strategy	From 1,500 AED per hour



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	Pre-trial dispute settlement: claims procedure and mediation	From 1,500 AED per hour
	Support of legal proceedings in the internal courts of the UAE, as well as in arbitration:	From 2,000 AED per hour
	• preliminary case analysis,	From 1,500 AED per hour
	• collection of evidence base,	From 1,500 AED
Corporate law	Legal support for the establishment of a company in the UAE (non-standard conditions of the institution)	From 5,000 AED
	Legal support for the liquidation of a company in the UAE	From 2,000 AED
	Preparation and execution of transactions for the purchase/sale of a company at the local/international level	From 2,500 AED per hour
	Legal support of business reorganization	From 8,000 AED
	Business redomiciliation	From 9000 AED
	Preparation of constituent documents (including Articles of Association), shareholder agreements	From 2,000 AED
	Preparation of internal regulations and policies	From 1,500 AED
Real Estate	Structuring transactions for the purchase/sale of real estate	0.3% of the real estate amount, but not less than 5,000 AED
	Legal support of real estate lease transactions	From 1,000 AED
Family and inheritance law	Legal assistance in the preparation and execution of a will	From 2,500 AED



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	Registration of inheritance rights to property	From 3,500 AED
Labour and migration law	Legal support of registration and dismissal of employees: preparation of an employment agreement, non-disclosure agreement and other documents	From 500 AED
	Legal support of employers in resolving labour disputes	From 1,500 AED per hour
Trademark registration		From 5,000 AED

10. Other services

Assistance in obtaining a RERA certificate for a Real Estate company	From 4,000 AED
Assistance in passing the exam for the qualification of a real estate broker	From 3,000 AED
Assistance in obtaining a driver's license	From 15,000 AED
Assistance with obtaining permission to place a logo/ advertisement on a car	3,000 AED